

SPECIAL MEETING – MANSFIELD TOWN COUNCIL
April 19, 2017

Mayor Paul M. Shapiro called the special meeting of the Mansfield Town Council to order at 6:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Keane, Kochenburger, Raymond, Ryan, Shaiken, Shapiro

Excused: Marcellino, Moran, Sargent

Staff Present: Town Manager Matthew Hart, Director of Finance Cherie Trahan, Assistant Town Manager Maria Capriola, Human Services Director Pat Schneider, Library Director Leslie McDonough, Director of Building and Housing Mike Nintean, Director of Parks and Recreation Curt Vincente, Assistant Director of Parks and Recreation Jay O'Keefe

1. Staff Reports/Communications

Ms. Trahan provided the following documents:

- Replacement pages for the Mansfield Parks and Recreation Fund Balance (Pgs. 213 and 214)
- A handout showing current and proposed staffing levels
Request for Information - Staff will add footnotes further explaining each position currently in transition or being proposed.
- Parks and Recreation FY 2017/18 Revenue and Expenditure Line Item Details sheets
- Updated Flagged Items and Requests for Information

2. Budget Review

- Community Services
Both Mr. Shaiken and Ms. Keane stated that because of their jobs they would not be participating in certain discussions regarding contributions to area agencies. Ms. Keane will not be participating with regards to Perception House where she is the Associate Director. Mr. Shaiken will not be participating in any discussions or actions as his employer, Connecticut Non-Profit Alliance, represents many of these agencies.
Request for Information - Clarify why given that the number of Mansfield residents served is required on Grants to Area Agencies application forms and is taken into account in the allocation of funds, do the amounts stay so stable.
- Community Development
Request for Information - Staff will clarify the details of the \$8230 overtime line item in the Building Department's budget.
Request for Information - Staff to investigate how frequently rental inspections are conducted in other towns and in the future prepare an analysis of the effect on staffing cost and public safety if the Town staggered re inspections at the current full cost.
- Parks and Recreation Program Fund
Request for Information - Staff will add performance statistics for the Community School for the Arts.
Request for Information - Staff will provide a history of the membership rate increases for the Community Center.
- Mansfield Discovery Depot
- Other Operating Fund

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Request for Information - Staff will elucidate the use of the 42158 Holiday Fund clarifying why, to date, such a limited amount has been expended.

- Debt Service Fund

3. Discussion of Proposed Budget/Council Questions

Given the details of the proposed Governor's Budget, the Town Manager outlined the challenges involved in adopting a budget and some of the approaches being taken by other towns. Members also discussed the options available to them and how to best communicate with residents as to the challenges the timing of the State budget process poses for the Town.

Request for Information - Staff will provide details outlining the various actions the Council could, if needed, take following their adoption of the budget.

Request for Information - The Town Manager and Finance Director will prepare contingency plans showing possible scenarios if the Legislature approves 100% or 0% of the Teachers' Retirement System liability as proposed by the Governor. Any contingency plan must include the Board of Education.

II. ADJOURNMENT

Mr. Shaiken moved and Mr. Ryan seconded to adjourn the meeting at 9:24 p.m. Motion passed unanimously.

Paul M. Shapiro, Mayor

Mary Stanton, Town Clerk

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